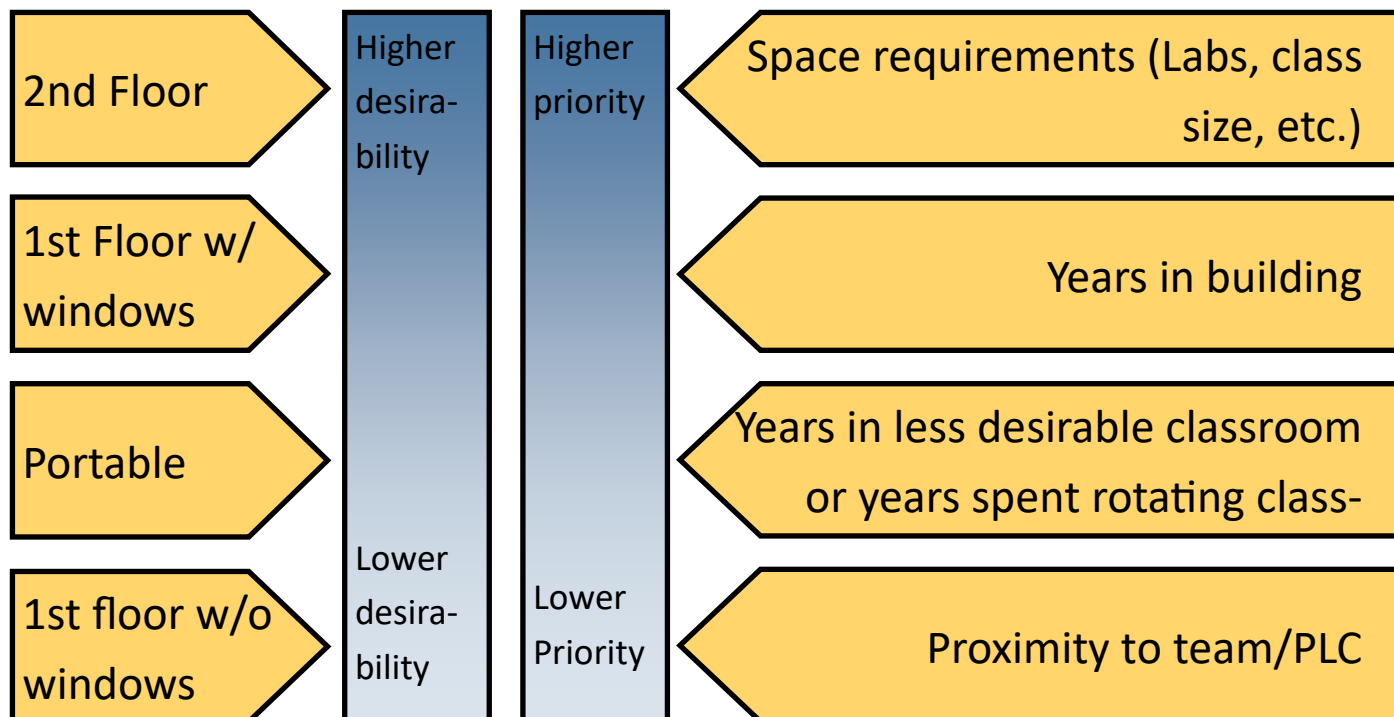


Room Request Considerations

A formal and well advertised room-change request form can be filled out during the course preference survey time. Decisions will be made by adhering to the guidelines in this document. However, the final call is made by administration.



Other considerations that may qualify or disqualify a room request:

Health

Number of years room change requests have been made

How recently a teacher has moved

Ripple effect: what causes most good OR least harm

Pedagogy

Administrator has final say

-Classroom desirability is subjective. This is an average ranking by your coworkers. You may wish to specify what constitutes an improvement for you.

-Health concerns are valid, but there are probably too many variables to put it in the overall ranking.

-Full-time/Part-time status should not be considered as a head to head tiebreaker. Pairing PT teachers together drastically improves logistics and is usually considered a priority.

-“Pedagogy” is intentionally vague. This is a judgement call made by administration. Team-teaching, desk arrangements, etc.

-Administrator having the final say might not sit well with some, but admin reserves the right to make the final call.

Admin commits to communicating reasoning to all involved parties if reasons move beyond the scope of the above rankings BEFORE the final call is made.